



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

CYNTHIA A. HARDING, M.P.H.
Chief Deputy Director

313 North Figueroa Street, Room 806
Los Angeles, California 90012
TEL (213) 240-8117 • FAX (213) 975-1273

www.publichealth.lacounty.gov



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November 27, 2013

TO: Each Supervisor

FROM: *for* Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

Cynthia A. Harding

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
ACCEPT A SUBAWARD AGREEMENT AMENDMENT FROM THE
UNIVERSITY OF SOUTHERN CALIFORNIA FOR THE KEEPING IT
REAL PROJECT**

This is to notify you that I am exercising the delegated authority approved by your Board on August 21, 2012, to accept amendments to the sub-award agreement from the University of Southern California (USC) for the Keeping It Real (KIR) project that provide an increase or decrease in funding up to 25 percent above or below each term's annual base amount, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

On May 31, 2013, I notified your Board that I was exercising delegated authority to accept Subaward Agreement Number 38123513, in the amount of \$192,640, for the term September 1, 2012 through August 31, 2013, to support the Department of Public Health's (DPH) management and oversight of the KIR project. This sub-award is subject to the terms and conditions of the Prime Award from the Centers for Disease Control and Prevention.

Under the authority referenced above, I will accept Amendment 1, to Subaward Agreement Number 38123513, received October 17, 2013, in the amount of \$17,295, increasing the total award for the term September 1, 2012 through August 31, 2013 to \$209,935, to reflect DPH's increased management and oversight of the KIR project. All other terms and conditions of the Prime Award remain unchanged. Due to administrative delays at USC, the issuance of the Subaward Agreement Amendment to DPH was delayed.

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The KIR project targets seventh and eighth grade students attending the Los Angeles Unified School District and the Compton Unified School District middle schools located in areas with a high teen birth rate. The project involves implementation of a comprehensive, evidence-based sex education curriculum in order to delay sexual initiation and reduce sexual risk among sexually experienced young adolescents within the target population.

County Counsel has reviewed and approved the Subaward Agreement Amendment as to use and this delegated authority action.

If you have any questions or would like additional information, please let me know.

JEF:mc:jlm
DA #02825

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors